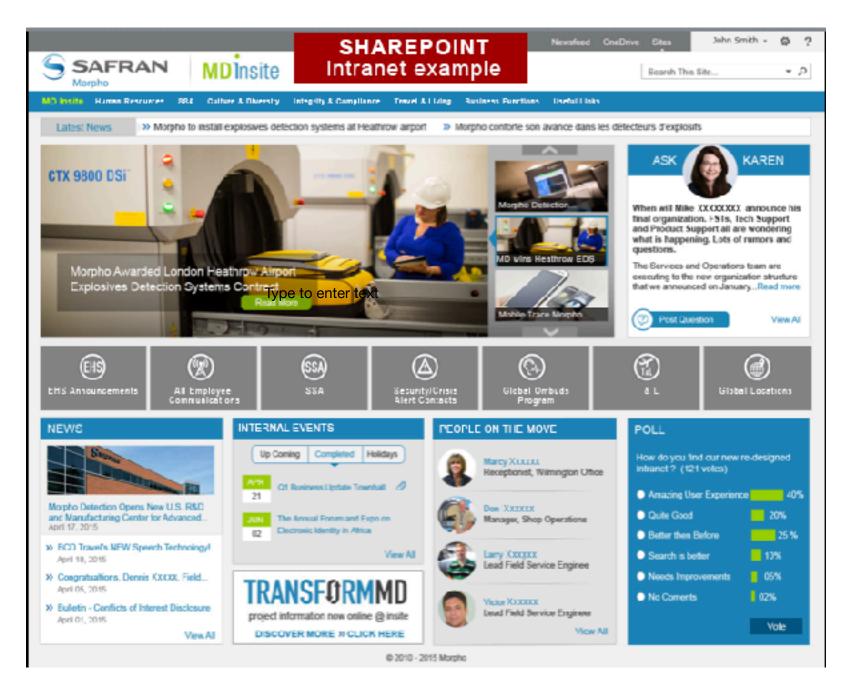
## SHAREPOINT INTRANET EXAMPLE



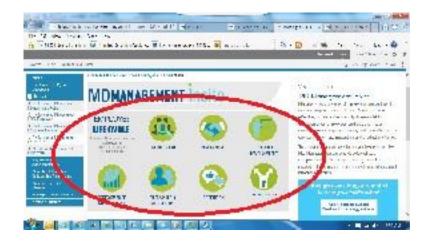
# Below is the <u>OLD</u> SharePoint homepage site layout prior to the newly designed site pictured above. I led this redesign project.



### SharePoint child pages



This was a site was was for people managers only and provided resources and information. Each button provided managers with tools and resources for employees at each stage of the employee life cycle.













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#### DEPARTMENT DESCRIPTION

STEP 1. Go to the file linked to "Employee Training Recollements Checkful" below to understand what haining you need to complete.

STEP 2. Bases on that checklist, scoops either "MOI University" or "MOI Web Portal" to complete the required basining.

#### OTHER RESOURCES.

- Use the "Certifications" first when directed by your instructors from various tighting sessions on directed impression or via teleconference.
- "in Person Training" links are provided for instructors to log attendance and communicate programing events.



Employee Training Regulrements Checklist

This is the list of training reduced for all employees. Adoltional specific training may be assigned, depending on your location, libbitistic. other requirements.

View the Employee Training Regularments Checklist





MD University provides an line computer based training for SSA Compliance. Society Conduct, and many optional personal princhment

- Wast the MC University Size
- Two and Anniety and
- · M Printing your own course certificate

  - Log in to Skill Port
    Delect "My Engress" from the Left Navigation Mean.
  - 3. Select the Appropriate Date Range for the Course you've looking for (i.e., Lest 60 Days, Lest 12 Months, All, etc).
  - 4. Click the Bibbon, onc. ( ) in the Achiana call and facthe course you've completed
  - 5. This will open a window containing the course cartificate which can be united (view sample outificate.)



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